

**MINUTES OF PROCEEDINGS OF MONTHLY MEETING OF  
NORTH TIPPERARY COUNTY COUNCIL HELD IN THE  
COUNCIL CHAMBER, CIVIC OFFICES, LIMERICK ROAD,  
NENAGH ON MONDAY 17<sup>TH</sup> JANUARY 2011 AT 2P.M.**

<b><u>Present</u></b>	Cllr. John Kennedy, Mayor - Presided  Cllrs. Dr. Phyll Bugler; John Carroll; Jim Casey; Billy Clancy; Pauline Coonan; Ger Darcy; Seamus Hanafin; John Hogan; Micheál Lowry; Hughie McGrath; John 'Rocky' McGrath; Jonathan Meaney; Eddie Moran; Séamus Morris; Virginia O'Dowd; Michael O'Meara; Denis Ryan; Jim Ryan; Mattie Ryan; Michael Smith.
<b><u>Also Present</u></b>	Joe MacGrath, County Manager; Liam McCarthy, Head of Finance; Marcus O'Connor, Director of Services; Matt Shortt, Director of Services; Karl Cashen, Director of Services; Brian Beck, Senior Planner; Rosemary Joyce, Meetings Administrator/Senior Executive Officer; Sharon Kennedy, Senior Executive Officer, Eamon Brennan, Senior Executive Officer; Michael F. Hayes, Senior Engineer; Liam Bergin, Senior Executive Officer; Jim McGuire, Senior Engineer; Brian Clancy, Administrative Officer and Áine Mc Carthy, Staff Officer.
<b><u>Votes of Sympathy</u></b>	Votes of Sympathy were passed to the following:- <ul style="list-style-type: none"> <li>• The Doyle Family, Holycross on the death of John Doyle</li> <li>• The Coffey Family on the death of Jimmy 'Butler' Coffey</li> <li>• Byrne &amp; Flynn Families, Portroe on the death of Martina Byrne</li> <li>• Creamer Family, Portroe on the death of Lizzie Creamer</li> <li>• Lowry Family, Portroe on the death of Mary Lowry</li> <li>• William Lenihan, Clonbealy, Newport on the death of his wife, Alice</li> <li>• The Hayes Family, Sportsfield House, Bohernanave, Thurles on the death of Mary Hayes</li> <li>• Valette Family, Nenagh on the death of Freddie Valette</li> </ul>
<b><u>Item 1.1 Minutes of November 2010 Monthly Meeting</u></b>	It was proposed by Cllr. M. Ryan seconded by Cllr. J. Carroll and unanimously agreed that the minutes of the November 2010 Monthly Meeting be adopted.
<b><u>Item 1.2 Minutes of Special Meeting</u></b>	It was proposed by Cllr. J. Carroll seconded by Cllr. J. Meaney and unanimously agreed that the minutes of the Special Meeting held on 22 <sup>nd</sup> November 2010 be adopted.
<b><u>Item 1.3 Minutes of December 2010 Monthly Meeting</u></b>	It was proposed by Cllr. S. Morris seconded by Cllr. S. Hanafin and unanimously agreed that the minutes of the December 2010 Monthly Meeting be adopted.
<b><u>Item 1.4 Minutes of Adjourned December 2010 Monthly Meeting</u></b>	It was proposed by Cllr. M. Lowry seconded by Cllr. J. Ryan and unanimously agreed that the minutes of the Adjourned December 2010 Monthly Meeting be adopted.
<b><u>Item 1.5 Minutes of Budget 2011 Meeting</u></b>	It was proposed by Cllr. J. Casey seconded by Cllr. P. Coonan and unanimously agreed that the minutes of the Budget 2011 Meeting be adopted.

**Item 1.6**  
**Action Plan**

Members noted the Action Plan Progress Report, copy of which had been sent to them via e-mail.

**Item 2.1**  
**Three Year**  
**Capital Report**

Members noted the Three Year Capital Programme for 2011-2013.

Members raised a number of queries in relation to the Three Year Capital Programme and recommended the acquisition of land banks and houses by the Council in the current climate while prices are lower. Cllr. G. Darcy pointed out that there are not excess houses available in many of the rural villages. Calls were made for the release of funds by the Department to allow the Council to purchase houses. Cllr. J. Hogan asked if tenants could be made aware that they can purchase their houses under the Tenant Purchase Scheme. Concern was expressed in relation to the position of people whose houses were being repossessed by financial institutions.

Mr. L. McCarthy responded to the queries raised and stated the Council has the same amount of land in its possession as it did 4 to 5 years ago and advised that Departmental approval is required to purchase land. The current focus of Departmental policy is on leasing rather than purchase. He also advised Councillors that the Government recently announced a new Tenant Purchase Scheme. Tenants will be made aware of this as soon as details are available.

**Item 3.1 Higher**  
**Education Grant**  
**Scheme**

Ms. R. Joyce advised members that the Government has decided to streamline the administration process for student grants and that expressions of interest are being invited from existing grant awarding bodies and other public bodies with regard to the provision of a centralized student grants administration function at national level.

Members noted changes in the Higher Education Grant Scheme, copy of which had been circulated to them via e-mail. They expressed concern about the reduction in the grant and the change in criteria particularly in relation to changes in qualification for adjacent rates. They stated that this could be the difference between someone attending college and not attending. It was agreed to write to the Department of Education and Skills outlining members' concerns.

**Item 4.1**  
**Nenagh Town &**  
**Environs**  
**Development Plan**  
**2007 - 2013**

Members considered the Issues Paper relating to the review of the Nenagh Town and Environs Development Plan 2007 – 2013 and on the proposal of Cllr S. Morris, seconded by Cllr. J. Carroll it was agreed to put it on public display.

**Item 4.2**  
**Planning &**  
**Development**  
**Register**

Members noted the Planning & Development Registers for the months of November and December 2010.

**Item 5.1**  
**Housing**  
**Quarterly Report**

Members noted the Housing Quarterly Report, copy of which was circulated via email.

Members expressed concern regarding the increased numbers on the Housing Lists and requested the Council to purchase suitable vacant private houses to increase the housing stock; concerns were also raised regarding lack of land for house building. They also requested an update on the remaining Remedial Works Schemes and asked that these be progressed as quickly as possible.

Ms. S. Kennedy and Mr. E. Brennan replied to queries raised by Members.

**Item 6.1**  
**Roads Quarterly**  
**Report**

Members noted the Roads Quarterly Report, copy of which was circulated via email.

Members complimented the Council staff and engineers for all of the work which had been carried out in 2010 and particularly during the exceptional weather conditions.

Cllr P. Coonan raised concerns about the layout of the junction at Moneygall on the M7 motorway. Cllr. J. Carroll called for a full assessment of the damage caused to roads due to the severe weather. He also asked that the Council follow up with the Mungret Office in relation to outstanding items on the M7. Cllr. M. O' Meara gave an update from meeting held with the N.R.A. Cllr M. Lowry proposed that the Council should have a meeting with the HSA to clarify health and safety issues in relation to the carrying out of road works. Concerns were expressed in relation to the junction at Coolcroo and it was requested that contact be made with the N.R.A. in relation to same prior to the next meeting of the Thurles Area members. Cllr J. Kennedy requested an update in relation to the Link Road in Thurles. Cllr. G. Darcy requested that work be done in relation to replacement of signage on the Lough Derg Way. Cllr. J. Hogan referred to the Tús Scheme and proposed that people could be employed to do work where extra numbers were needed in areas such as opening gullies, signposting, tourism, schools, hospitals, etc. Cllr. M. Ryan requested that the provision of an additional sign for the Regional Hospital between the Newport Roundabout and the next junction be taken up with the N.R.A. The type of road materials used was also discussed and concern was raised at damage in particular areas following the exceptional weather conditions.

Cllr H. McGrath asked if a temporary speed limit of 50kms could be put in place as a temporary measure at Congor.

Mr. M.F. Hayes responded to queries raised. He advised members that safety audits had been carried out on the junction at Moneygall however he would bring the concerns of the members to the NRA. He advised members that a detailed assessment is being carried out by the area engineers on the damage to roads. Indications were that, while there were a number of problems, these were mainly on isolated sections of roads as opposed to long stretches.

Mr. M O'Connor reminded members of the NRA guidelines in relation to speed limits where the provision of special speed limits for isolated hazards is not recommended. The setting of a speed limit at Congor would require approval from the NRA as it is a national road and this was unlikely to be forthcoming. The C.P.O. hearing for Congor would be held the following week. He undertook to look at the possibility of using signage at this location.

**Item 7.1**  
**Water Services**  
**Quarterly Report**

Members noted the Water Services Quarterly Report, copy of which was circulated via email.

Members complimented Council staff for their work over the Christmas period. Mr. J. MacGrath thanked the Councillors for acknowledging the work carried out by water services staff and caretakers. He also acknowledged the work carried out despite the significant difficulties experienced. The figures showed the huge numbers of responses and, despite the demands and pressures on the water supply, services continued to be provided with minimum disruption.

Mr. J. McGuire briefed the Councillors on water usage in the County over the Christmas period and stated that there was a 67% increase in usage overall during this period. He complimented the Water Services staff for their dedication during this period and stated businesses were only impacted by water shortages for a very brief period of time.

Cllr. J. Casey raised concerns in relation to proposals to set up a national single water utility. He stated that the quality of water in North Tipperary was second to none. The establishment of a national single water utility would result in North Tipperary losing control over the provision of water services but retaining responsibility for maintenance and repairs. This would have implications in terms of servicing zoned land.

Cllr. P. Coonan raised concerns about the costs involved to the public when ringing the emergency helpline number particularly when they were placed on hold for long periods. She also queried if the

Waste Water Treatment Plant in Templemore would service Oakdale and requested an update on the STEDS project in Templemore.

In response to these queries Mr. J McGuire advised members that the call centre was extremely busy due to the severe weather conditions and stated that the operation of the service would be reviewed to see what should be done in the future. He added that there was no immediate solution for Oakdale or a financing source immediately available for a solution. In relation to STEDS he advised that a draft final report is being completed and when this is finalised Councillors will be briefed on same.

Councillors welcomed the leaflets on Water Conservation for Farms and Water Conservation for Businesses which were distributed at the meeting and were notified that the leaflets were distributed to non-domestic users 2 years ago and are currently issued to new metered connections. Cllr. M O'Meara suggested that these be provided to farmers through the I.F.A. or the Department of Agriculture.

In response to a query raised by Cllr J Carroll in relation to the status of the Newport/Ballina Water Supply Scheme Mr. J. McGuire advised members that the Council will sign the contract when the appointment of supervisory staff is finalized. It would then be up to the contractor as to when he will be mobilized. The duration of the contract would be approximately fifteen months from the commencement of works on the ground.

**Item 8.1**  
**Environment**  
**Quarterly Report**

Members noted the Environment Quarterly Report, copy of which was circulated via email.

Mr. K. Cashen briefed the Councillors on the current position regarding Ballaghveny Landfill. He told members that expressions of interest were sought from companies for future commercial options for the landfill. He added that 7 companies had expressed an interest and individual meetings would take place with these companies in the coming weeks to discuss their proposals.

Cllr J. Hogan stated he was delighted with the number of expressions of interest received and added that he wanted the landfill to remain open. He expressed concern in relation to the Climate Change Bill and stated that it would have a detrimental impact on agriculture. It was more restrictive than what had been introduced in other EU countries. It was being rushed through prior to completion of the public consultation phase. A number of other members also spoke in support of Cllr. Hogan in relation to the Climate Change Bill. It was agreed to write to the Minister for Environment, Heritage and Local Government to express these concerns.

Cllr J. Carroll complimented the environment staff working at the recycling facility and the improvements that were made to the Nenagh Recycling Centre. He called on the public to use these facilities and to desist from illegal dumping. Cllr. S. Morris queried the inclusion on landfill invoices of a statement in relation to charging of interest on outstanding amounts. Cllr. J. Kennedy asked if there were any proposals to carry out WEEE collections in 2011.

Cllr B. Clancy enquired as to how a community could have bottle banks moved to a different location and Mr. K. Cashen advised they can enter into discussions with the Council's Environmental Awareness Officer to agree a suitable alternative location. He advised that the Council was in the process of providing two cameras at litter blackspots for detection of illegal dumping.

In response to a query from Cllr. J. Hogan Mr. J. MacGrath advised members that it had been agreed to go through the process of seeking expressions of interest in the landfill as quickly and as efficiently as possible. He welcomed the receipt of seven expressions of interest however it would be some time before there were specific tenders on the table. Meetings were being arranged with those who had submitted expressions of interest. These meetings would be attended by the Director of Services. It would not be appropriate for the Mayor or any member to be present. Following the meetings the process would be brought to the next stage as soon as possible and members would be kept advised of progress.

Concerns were expressed in relation to flooding of a graveyard in Borrisokane arising from an unfinished housing estate.

Cllr. P. Coonan asked if it would be possible for the Council to supply receptacles for rainwater harvesting similar to the provision of compost bins.

Mr. K. Cashen responded to matters raised.

**Item 9.1**  
**Reports on**  
**Strategic Policy**  
**Committee**  
**Meetings**

Summaries of the following Strategic Policy Committee meetings were noted:

- Housing SPC held on 29<sup>th</sup> November 2010
- Environment and Emergency SPC held on 2<sup>nd</sup> December 2010
- Roads and Water Services SPC held on 15<sup>th</sup> December 2010

Cllr. J. Kennedy advised members that the County Manager had requested the Chairs of the Strategic Policy Committees and the relevant Directors of Service to meet and agree a schedule of meetings and a work programme for 2011. This would be brought back to the next meeting of the Corporate Policy Group.

**Item 9.1**  
**Report on**  
**Meetings held by**  
**Area Committees**

Summaries of the following Area Committee meetings were noted:

- Thurles held on 29<sup>th</sup> November 2010
- Templemore held on 15<sup>th</sup> December 2010
- Newport held on 10<sup>th</sup> January 2011
- Nenagh held on 10<sup>th</sup> January 2011

**Item 11.1**  
**Attendance at**  
**Conferences**

It was proposed by Cllr.S. Morris, seconded by Cllr. J Carroll and resolved “That pursuant to Section 142 (5) of the Local Government Act 2001 and having regard to (i) the benefits likely to accrue, (ii) the general interest of this administrative area and of the local community (iii) the estimated cost of the proposed attendance and the provision made for such purposes in the annual budget, hereby nominate those listed hereunder to attend the following Conference/Seminar”

Seminar/Conference /Similar event	Dates	Venue	Nominees	Estimated Cost
Climate Change: What can the health sector do?	30 <sup>th</sup> September	Greenhouse, St Andrews Street, Dublin 2.	Cllr John Hogan	€500
Building Regulations, Renewable Energy Requirement, Home Insurance	17 <sup>th</sup> – 19 <sup>th</sup> December	Manor West Hotel Spa & Leisure Club, Killarney Road, Tralee, Co. Kerry	Cllr John Hogan	€500

**Item 11.2**  
**Reports on**  
**Conferences**

Members noted the following Reports on Conferences: -

Conference/Seminar Title	Date Of Conference	Reports Received from:
An Age Old Problem – Where now for Rural Services?	09 <sup>th</sup> & 10 <sup>th</sup> December	Cllr Hughie McGrath Cllr John Kennedy
Achieving World Class Tourism	25 <sup>th</sup> – 27 <sup>th</sup> December	Cllr John Kennedy Cllr John R McGrath Cllr Phyll Bugler Cllr Micheal Lowry Cllr John Hogan
Combating Rural Poverty & Social Exclusion	21 <sup>st</sup> October	Cllr Pauline Coonan
Kerry’s Response to Violence Against Women & Children	19 <sup>th</sup> November	Cllr Pauline Coonan
Local Government Budget 2011	10 <sup>th</sup> – 12 <sup>th</sup> December	Cllr Pauline Coonan Cllr Micheal Lowry
Community Development – Creating Sustainable Social Housing	19 <sup>th</sup> October	Cllr Pauline Coonan

The Future of Rural Areas to 2031	11 <sup>th</sup> & 12 <sup>th</sup> November	Cllr Pauline Coonan
Rain Water Harvesting	14 <sup>th</sup> – 15 <sup>th</sup> December	Cllr John R McGrath Cllr Michael O Meara Cllr Micheal Lowry Cllr Jim Casey Cllr John Hogan
Local Arts Development 1985 – 2010	25 <sup>th</sup> & 26 <sup>th</sup> November	Cllr Micheal Lowry
Council Budgets 2011	19 <sup>th</sup> – 21 <sup>st</sup> November	Cllr Micheal Lowry
MacGill Summer School	18 <sup>th</sup> – 24 <sup>th</sup> July	Cllr Micheal Lowry
Social Inclusion Forum 2010	17 <sup>th</sup> November	Cllr John Carroll
Building Regulations, Renewable Energy Requirement, Home Insurance	17 <sup>th</sup> – 19 <sup>th</sup> December	Cllr John R McGrath Cllr John Hogan
Climate Change – What Can the health sector do?	30 <sup>th</sup> September	Cllr John Hogan

**Item 12.1**  
**Mavor's Business**

None

**Item 13.1**  
**County**  
**Manager's/**  
**Directors Business**

Ms. R. Joyce advised members that Waterways Ireland would meet with the Nenagh & Newport Electoral Area members on the 24<sup>th</sup> of January at 11 a.m. and this would be followed by a meeting with Joe Kelly, Project Manager in relation to the Nenagh to Castletown section of the M7 at 12 noon.

Members were also advised that a field trip was arranged for the 2<sup>nd</sup> of February to E.S.B., Ardnacrusha.

Members were reminded to ensure the submission of their Statements of Political Donations not later than 31<sup>st</sup> January 2011 and their Ethics Declarations not later than 28<sup>th</sup> February 2011.

Mr. L. McCarthy gave members an update on Motor Tax Online explaining that anybody with a Motor Tax Renewal notice bearing a PIN number who may not have a Debit or Credit card can now have their car taxed Online for them at the Thurles Town Council offices. Payment can be made by cash, postal money order or bank draft, cheques are not acceptable.

**Item 13.2**  
**County**  
**Manager's/**  
**Directors Orders**

Members noted the County Managers/Directors of Services/Heads of Functions Orders for the months of November and December 2010.

**Item 14.1**  
**Tenders**

Members noted the following Schedule of Tenders:-

Priority Construction Ltd., 162 Clontarf Road, Dublin 3 in the sum of €326,880 (Including VAT) in respect of rehabilitation works at Ballaghveny Landfill – Capping of Cell 9
John Ryan Construction, Ballyegan, Birr in the sum of €33,650 excluding VAT for Energy Efficiency Upgrade Works and General Works to Houses at 8 & 9 Finnoe Drive, Borrisokane
Michael Corcoran/Corcoran Construction, Shanbally, Moycarkey, Thurles in the sum of €25,400 excluding VAT for Energy Efficiency Upgrade Works and General Works to Houses 25 Churchview, Littleton, Thurles
Roadstone Wood Ltd., Contracts Division, Fortunestown, Tallaght, Dublin 24 in the sum of €476,143.75 exclusive of VAT for carrying out of N7 Toomevara Pavement Overlay Contract to County Bounds.
Kilsaran Roadsurfacing Ltd., Piercetown, Dunboyne, Co. Meath in the sum of €426,387.05 exclusive of VAT for the carrying out of N52 Pavement Overlay Contract
Slievenamon Homes (Killenaule) Ltd., Garrane, Killenaule, Thurles in the sum of €32,696.04 excluding VAT for Concrete Buildings for ESB Meter Boxes and Electrical and Site Works at Cabragh Bridge, Thurles

**Item 15.1**  
**Notices of Motion**

**Notice of Motion No. 13,057 submitted by Cllr. J. Kennedy**

“North Tipperary County Council calls on the Government to recognise the unique and vital role of the postal service in Ireland, particularly rural Ireland, as a means of communication, as a vital economic tool and as an intrinsic part of the fabric of the community.

Our postal service has a social value and an economic value; these must be properly protected as the Government drafts legislation to open the postal market to full competition. Postmen and women provide an important public service and also function as an integral part of the social fabric of their community, particularly for the elderly and the isolated citizens whose only human contact might be their post person. Furthermore An Post’s extensive delivery and collection network is an intrinsic part of the economic and business infrastructure of the country. Reaching every corner of the country and by delivering to every front door An Post is an essential partner in business from a marketing, payment collection and business generation point of view.

As Ireland prepares to liberalise its postal market it is essential that the Government acknowledged this important public service, ensures that the Universal Service Obligation is protected by legislation and does not allow the opening of the market to lead to wide spread job losses, social dumping and an erosion in service levels as has happened in other countries who have already opened their postal market to competition.”

The motion was proposed by Cllr J. Kennedy, seconded by Cllr S. Morris. A number of members spoke in support of the motion. The important role played by An Post was highlighted. It was agreed to write to the Taoiseach and the relevant Department in support of the motion.

Cllr H. McGrath proposed that the motion be circulated to all Local Authorities; this was seconded by Cllr J. Carroll and agreed.

**Notice of Motion No. 13,058 submitted by Cllr. V. O’Dowd**

“I am calling on North Tipperary County Council, Nenagh Town Council and Nenagh Chamber of Commerce to work with the Tourism Officer and the Tourism Forum to fund a marketing officer for North Tipperary”.

It was agreed to adjourn this Notice of Motion and to leave it on the Agenda.

**Item 16.1**  
**Correspondence**

Members noted the following correspondence copy of which was circulated to them via email: -

1.	Reply from Health Service Executive to our letter regarding Back to School Allowance.
2.	Acknowledgement from Minister for Justice to our letter regarding amalgamation of Joint Policing Committees.
3.	Email from Monaghan County Council in reply to our letter regarding the amalgamation of Joint Policing Committees.
4.	Email from Galway City Council in reply to our letter regarding the amalgamation of Joint Policing Committees.
5.	Letter from Clonmel Borough Council outlining motion adopted by them calling on the Government to allow Local Authorities administer a waiver scheme for commercial rate payers.
6.	Email from Offaly County Council outlining motions adopted by them.
7.	Letter from Monaghan Town Council outlining motion adopted by them.
8.	Acknowledgement note from the family of the late Betty Ryan, Thurles.
9.	Acknowledgement note from the family of the late P.J. Kelly, Shean, Monafin, Nenagh.
10.	Acknowledgement from Minister for Environment, Heritage & Local Government to our letter regarding amalgamation of Joint Policing Committees.
11.	Acknowledgement from Minister for Environment, Heritage & Local Government to our letter regarding waiver scheme for waste charges.
12.	Email from Offaly County Council outlining motion adopted by them regarding proposed ESB increases.
13.	Acknowledgement from John Mackey McKenna to Vote of Sympathy passed to him on the death of his brother Frank.

Cllr. Billy Clancy spoke in support of the motion received from Clonmel Borough Council and stated that the Council should write to Clonmel Borough Council supporting the administration of a waiver

scheme. All members agreed.

1.	Letter from Limerick County Council regarding N7 Nenagh to Limerick High Quality Dual Carriageway Design and Build Contract Crosswinds and Surface Water Issues.
2.	Email from Edenderry Town Council outlining motion adopted by them regarding An Post.
3.	Letter from Coillte requesting submissions on their District Strategic Plans.
4.	Email from Macroom Town Council outlining motion adopted by them regarding collection of N.P.P.R monies.
5.	Letter from Tullamore Town Council acknowledging support for our Motion regarding Joint Policing Committees.
6.	Letter from Wexford Borough Council acknowledging receipt of our Motion regarding Joint Policing Committees.
7.	Letter from Carrickmacross Town Council rejecting our Motion regarding JPC's.
8.	Letter from Office of Minister for Justice, Equality and Law Reform in reply to our letter regarding the control of 'cash for gold' transactions.
9.	Letter from Clonmel Borough Council in reply to our motion regarding Joint Policing Committees.
10.	Email from Donegal County Council outlining motion adopted by them regarding An Post.
11.	Email from Donegal County Council outlining motion adopted by them regarding Undocumented Irish in America.
12.	Letter from South Tipperary outlining motion adopted by them regarding the re-establishment of the sugar processing industry in Ireland.
13.	Letter from Monaghan Town Council rejecting our Motion regarding Joint Policing Committees.
14.	Letter from Monaghan Town Council outlining motion adopted by them calling on the Competition Authority to implement measures within the bulk LPG market.
15.	Letter from Limerick County Council outlining motion adopted by them regarding planning applications.

The correspondence from South Tipperary County Council in relation to the sugar beet industry was discussed. It was agreed to engage with South Tipperary on this matter. It was proposed to seek a joint meeting with South Tipperary County Council and to include this item on the agenda for same.

**Item**  
**Any Other**  
**Business**

None

This concluded the business of the Meeting, a true copy of which we hereby certify.

Signed: \_\_\_\_\_

**Cllr. John Kennedy,  
Mayor**

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

**Ms. Rosemary Joyce,  
Meetings Administrator**

Date: \_\_\_\_\_