

Grant for the conservation of a protected structure

Application for a Grant

Local Authority: _____

NOTE: Please read the attached notes carefully before completing this form

1. Applicant

Name: _____

Address: _____

RSI No: _ _ _ _ _

2. Owner of structure (if not applicant)

Name: _____

Address: _____

RSI No: _ _ _ _ _

3. Structure

Address (if not that of the applicant): _____

Age of structure: _____ years

Existing Use: _____

Proposed Use (if different): _____

Is it protected? (If so, give details): _____

4. Proposed Works

Description of works for which grant is sought: _____

Estimated Cost: € _____

Starting Date: ____/____/____

Completion Date: ____/____/____

Will works be phased? If so, give details: _____

Description of other proposed works (if any): _____

5. Statutory requirements

Planning Permission: Date granted: ____/____/____ Ref. No.: _____

Fire Safety Certificate: Date granted: ____/____/____ Ref. No.: _____

If foregoing are under appeal, give details: _____

6. Funding

Grant Sought: € _____

Source of funding for remainder of cost:

Other Public funding applied for: _____

Other Public funding received or refused: _____

Have the works been or will the works be the subject of a claim for tax relief under Section 482 of the Taxes Consolidation Act, 1997? _____

7. Personnel employed on works

Architect, etc.:

Name: _____

Address: _____

Tax Reference No.: _____ C2 Cert. No.: _____

Tax Reference Cert. No.: _____ Expiry Date: ____/____/____

Contractor

Name: _____

Address: _____

Tax Reference No.: _____ C2 Cert. No.: _____

Tax Reference Cert. No.: _____ Expiry Date: ____/____/____

8. Contact Person

Name: _____

Address: _____

Telephone: Home: _____ Fax: _____

Work: _____ E-mail: _____

9. Declaration

I certify that:-

- {a} I understand and fulfill the terms and conditions of the grant scheme,**
- {b} the information provided in the application form and supporting documents is correct and that I will notify the relevant local authority if there is any change in that information,**
- {c} my tax affairs are in order, and**
- {d} I understand that payment of a grant by a local authority under this scheme does not imply a warranty on the part of the authority or the Minister for the Environment and Local Government in relation to the suitability or safety of the works concerned or the state of repair or condition of all or any part of the structure concerned or its fitness for use.**

I understand that the local authority may make any enquiries that it considers necessary to establish my eligibility for a grant, and that the authority's decision is final.

Please note that information provided in this form will be cross-checked with that held by other state agencies (The Heritage Council and Department of the Environment, Heritage and local Government) to verify eligibility for this grant.

Applicant's Signature: _____

Date: ____/____/____

NOTES

1. The terms and conditions of the scheme of grants for the conservation of protected structures are set out in a separate Explanatory Memorandum. This should be read carefully before making an application for a grant.
2. **The application form must be fully and clearly completed, and must be accompanied by appropriate documents (see 7 below). Incomplete applications will not be accepted.**
3. Completed application forms should be submitted to the relevant county council or county borough corporation.
4. Question 3 - Structure
 - If the structure is not at present in use, the last use must be stated.
 - If the structure is protected by any legislation other than the Planning Acts, (eg. the National Monuments Acts) this must be stated. “Protected” means required by legislation to be conserved.
5. Question 5 - Statutory Requirements

Where a permission or certificate has been applied for but no decision has been made, or where the decision is under appeal, state this, and the date of application or appeal.
6. Question 6 - Funding

Details of how the cost of the works, other than the amount of the grant sought, is proposed to be funded must be stated. The applicant must indicate the amount of the applicant’s personal or business resources being used and any -

 - Grants, subsidies or assistance from statutory bodies, or,
 - Sponsorship or assistance from a non-statutory source,

Received or being sought. Where any part of the works are being carried out by the applicant directly, or where they are being undertaken by voluntary means, this must also be stated.
7. The following must be attached to all applications:
 - Site location map with location of works clearly marked in red
 - Written consent of property owner for proposed works (where applicable)
 - Copy of planning permission, fire safety certificate or any other statutory approval already obtained
 - Detailed cost breakdown of works for which grant is sought
 - Photographs of present condition of proposed works site, dated and mounted or colour copied on A4 paper
 - Tax Clearance Certificates (as appropriate)
 - Method statement for the works. This should set out how the work will be done, what materials will be used and how the fabric of the building will be conserved, and include all necessary plans and drawings. For windows paneling, staircases, roofs, chimneys

and so on, the method statement should emphasise, as far as possible, repair of existing elements rather than facsimile replacement. The works should follow the conservation principles in the Department of the Environment and Local Government's Conservation Guidelines.

Deontas chun struchtúr cosanta a chaomhnú

Iarratas ar Dheontas

Údarás Áitiúil: _____

NÓTA: Léigh na nótaí atá ceangailte leis seo roimh an fhoirm a chomhlánú**1. Iarrthóir**

Ainm: _____

Seoladh: _____

Uimhir RSI: _____

2. Úinéir an struchtúir (murab é an iarrthóir é)

Ainm: _____

Seoladh: _____

Uimhir RSI: _____

3. Struchtúr

Seoladh (má tá sé difriúil ó cheann an iarrthóra):

Aois an struchtúir: _____ bliain

Úsáid atá á baint as anois: _____

Úsáid Mholta (má tá sé difriúil):

An bhfuil sé cosanta? (Má tá, tabhair sonraí):

4. Oibreacha a Bheartaítear

Cur síos ar na hoibreacha a bhfuil an deontas á lorg dóibh:

Costas Measta: €_____

Dáta Tosaithe: ____/____/____ Dáta Críochnaithe: ____/____/____

An mbeidh na hoibreacha céimnithe? Má bheidh, tabhair sonraí:

Cur síos ar oibreacha eile a bheartaítear (más ann dóibh):

5. Ceanglais reachtúla

Cead Pleanála: Dáta ar bronnadh é: ____/____/____ Uimh. Thag.: _____

Teastas um Shábháilteacht Tine: Dáta ar bronnadh é: ____/____/____ Uimh. Thag.:

Má tá na nithe roimhe seo faoi réir achomhairc, tabhair sonraí:

6. Maoiniú

Deontas atá á Lorg: €_____

Foinse maoinithe don chostas atá fágtha:

Maoiniú poiblí eile ar cuireadh isteach air:

Maoiniú poiblí eile a fuarthas nó a diúltaíodh:

An raibh nó an mbeidh na hoibreacha faoi réir éilimh ar fhaoiseamh cánach faoi Alt 482 den Acht Comhdhlúite Cánacha, 1997? _____

7. Pearsanra fostaithe do na hoibreacha

Ailtire, etc.:

Ainm: _____

Seoladh: _____

Uimh. Thag. Chánach: _____ Uimhir Teastas C2: _____

Uimh. Thag. an Teastais Chánach: _____ Dáta Éagtha: _____

_____/_____/_____

Conraitheoir

Ainm: _____

Seoladh: _____

Uimh. Thag. Chánach: _____ Uimhir Teastas C2: _____

Uimh. Thag. an Teastais Chánach: _____ Dáta Éagtha: _____

_____/_____/_____

8. Duine Teagmhála

Ainm: _____

Seoladh: _____

Teileafón: Baile: _____ Facs: _____

Obair: _____ Ríomhphost: _____

9. Dearbhú

Dearbhaím:-

{a} go dtuigim agus go gcomhlíonaim téarmaí agus coinníollacha na scéime deontais,

{b} go bhfuil an t-eolas a cuireadh ar fáil san fhoirm iarratais seo agus sna cáipéisí

tacúla ceart agus go gcuirfidh mé an t-údarás áitiúil cuí ar an eolas má bhíonn aon athrú san eolas sin,

{c} go bhfuil mo chúrsaí cánacha i gceart, agus

{d} tuigim nach bhfuil baránta de chuid an údaráis ná an Aire Comhshaoil agus Rialtais Áitiúil i gceist le híocaíocht deontais ag údarás áitiúil faoin scéim seo maidir le hoiriúnacht nó sábháilteacht na n-oibreacha lena mbaineann nó deisriocht nó bail aon chuid den struchtúr nó an struchtúr ar fad lena mbaineann nó a oiriúnacht úsáide.

Tuigim gur féidir leid an údarás áitiúil fiosrúcháin a dhéanamh a mheasann sé bheith cuí chun mo cháilitheacht do dheontas a dhearbhú, agus go bhfuil cinneadh an údaráis críochnaitheach.

Tabhair faoi deara le do thoil, go ndéanfaidh gníomhaireachtaí stáit eile (An Chomhairle Oidhreachta agus an Roinn Comhshaoil, Oidhreachta agus Rialtais Áitiúil) cros-seiceáil ar an eolas san fhoirm seo chun oiriúnacht don deontas seo a dhearbhú.

Síniú an Iarrthóra: _____

Dáta: ____/____/____

NÓTAÍ

1. Leagtar amach téarmaí agus coinníollacha na scéime deontas do chaomhnú struchtúr cosanta i Meamram Míniheach ar leith. Ba chóir é seo a léamh go cúramach roimh iarratas a dhéanamh ar dheontas.
2. **Caithfidh an fhoirm iarratais a chomhlánú go hiomlán agus go soiléir, agus caithfidh na cáipéisí cuí bheith leis (féach 7 thíos). Ní ghlacfar le hiarratais neamhchomhlánaithe.**
3. Ba chóir foirmeacha iarratais comhlánaithe a chur isteach chuig an gcomhairle contae nó chuig an mbardas dúiche contae cuí.
4. Ceist 3 – Struchtúr
 - Mura bhfuil an struchtúr in úsáid faoi láthair, caithfear an úsáid dheireanach a lua.
 - Má tá an struchtúr faoi chosaint ag aon reachtaíocht seachas na hAchtanna Pleanála, (e.g. Achtanna na Séadchomharthaí Náisiúnta), caithfear é seo a lua. Ciallaíonn “cosanta” go bhfuil ceanglas reachtúil go gcaomhnófar é.
5. Ceist 5 – Ceanglais Reachtúla
Nuair a rinneadh iarratas ar chead nó ar theastas ach nach bhfuil aon chinneadh déanta, nó má tá an cinneadh faoi réir achomhairc, luaigh é seo, agus dáta an iarratais nó achomhairc.

6. Ceist 6 – Maoiniú

Caithfear sonraí maidir leis an gcaoi a bheartaítear costas na n-oibreacha a mhaoiniú, seachas méid an deontais atá á lorg, a lua. Caithfidh an t-iarrthóir méid acmhainní pearsanta nó gnó an iarrthóra atá á n-úsáid a lua agus aon –

- Deontais, fóirdheontais nó cúnamh ó chomhlachtaí stáit, nó,
- Urraíocht nó cúnamh ó fhoinse neamhrechtúil,

a fuarthas nó atá á lorg. Má tá aon chuid de na hoibreacha á ndéanamh ag an iarrthóir é féin, nó má tá siad á ndéanamh ar bhonn deonach, caithfear é seo a lua chomh maith.

7. Caithfear na nithe seo a leanas a cheangal le gach iarratas:

- Léarscáil suímh le suíomh na n-oibreacha marcáilte go soiléir i ndearg
- Toiliú scríofa ó úinéir na réadmhaoine do na hoibreacha beartaithe (más infheidhme)
- Cóip den chead pleanála, teastas sábháilteachta tine agus aon fhaomhadh reachtúil eile a fuarthas cheana
- Briseadh síos mionsonraithe ar chostas na n-oibreacha a bhfuil an deontas á lorg dóibh
- Grianghraif de bhail shuíomh na n-oibreacha i láthair na huaire, le dáta agus curtha ar nó cóipeáilte ar pháipéar A4
- Deimhnithe Imréitigh Cánacha (de réir mar is cuí)
- Ráiteas modh do na hoibreacha. Ba chóir go leagfadh sé seo amach an chaoi a ndéanfar na hoibreacha, na hábhair a úsáidfear agus an chaoi a gcaomhnófar creatlach an fhoirgnimh, agus na pleananna agus líníochtaí cuí ar fad a bheith leis. Ba chóir go gcuirfeadh an ráiteas modh béim, chomh fada agus is féidir, ar athchóiriú na ngnéithe atá ann seachas macasamhla a chur ina n-áit, agus fuinneoga, painéil, staighre, díonta, simléir agus a leithéid i gceist. Ba chóir go leanfadh na hoibreacha na prionsabail chaomhnaithe i dTreoirínte Caomhnaithe na Roinne Comhshaoil agus Rialtais Áitiúil.